

**President's Advisory Committee on Public Art**  
**Proposal for Permanent Installation of Public Art**

**1. Principal Applicant**

Last Name	First Name
Title/Position	Department/Unit
Campus Address	Phone
E-mail	

**2. Target Date of Installation**

*Note: Proposals for permanent installation must be submitted at least six months before target date.*

**3. Title, Artist, Proposed Location**

Artist's Name

Title of Piece

Proposed Location

**4. Full Proposal**

*Please attach:*

- a. Statement of proposer's rationale*
- b. Artist's or proposer's artistic narrative*
- c. Photographs, drawings, or other images of the work*
- d. Proposed location(s) and site plan marking installation*
- e. Artist's resumé*

**5. Brief Description of Proposal**

**6. Details**

- a. Dimensions
- b. Weight
- c. Material
  
- d. Please describe any **special/unusual installation or maintenance requirements** of which you are aware. (Attach additional pages if necessary.)
  
  
  
  
  
  
  
  
  
  
- e. Please discuss any **safety considerations** of which you are aware, and proposed means for addressing them. (Attach additional pages if necessary.)

**7. Assurance of funding for installation and maintenance**

*The proposer and requesting unit are responsible for identifying full funding for purchase (if applicable), installation costs — including shipment, delivery, site preparation, installation, and site repair — and ongoing maintenance of the piece. The requesting unit is responsible for ensuring that all non-University personnel working on delivery are properly insured. The requesting unit also accepts all responsibility for the secure installation of the art object and for any damage to the object, site, or any nearby buildings and structures that may result from wind, vibrations, or any other source. If the installation is approved, the requesting unit will be responsible for presenting to the University Planner's Office (UPO) a plan for transportation and installation of the work at least two months prior to target date. (Additional details will be provided upon approval; UPO will be available for consultation on this plan.)*

Signature of individual authorized to make such commitments on behalf of the requesting unit.

Name \_\_\_\_\_ Title \_\_\_\_\_  
Unit \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

**8. Signature of Proposer: \_\_\_\_\_ Date**

Please submit this proposal . . .

Via email (preferred):

*Public.Art.Committee@umich.edu*

Via campus mail:

*President's Advisory Committee on Public Art  
c/o Elizabeth Barry, Office of the President  
2074 Fleming Building 1340*

Via fax:

*Attn: Elizabeth Barry, President's Advisory Committee on Public Art  
+1.734.936.3529*